



MARY ALICE HARTIGAN SCHOLARSHIP FOR NURSING

Submission Deadline: April 15th at Noon

PURPOSE

The Mary Alice Hartigan Scholarship for Nursing provides financial support to individuals for health care education in the field of **nursing and/or surgical services with an emphasis on surgical nursing.**

SCHOLARSHIP FORMAT

Serving as catalyst and convener, Heartland Foundation is a public charity dedicated to championing education and empowering people to build healthy and thriving communities. Created in 1999 to honor the late Mary Alice Hartigan, friends, family and co-workers of Mrs. Hartigan partnered with Heartland Foundation to establish this fund to serve as a tribute to her years of dedication to the profession of nursing and devotion to the field of surgical services.

This is an endowed scholarship; therefore, the amount of funding available to recipients depends on interest earned. The frequency and amount of the scholarship award(s) will be at the discretion of the scholarship selection committee. The committee may elect to invite some applicants to interview in person. Application guidelines are reviewed annually.

CRITERIA

Qualified applicants must meet the following criteria:

- Minimum enrollment of 12 hours of study for a regular semester or equivalent full-time status in an accredited nursing or surgical services program
- Maintain a 2.5 or above grade point average in a 4.0 scale and meet acceptable academic standards of the institution in which enrolled
- Indicate prior and/or current service to humanity or health care
- Demonstrate financial need
- Provide references and recommendations

GENERAL INFORMATION

Applicants **must reside within** the Heartland Foundation service region which includes the **following counties in MISSOURI:** Andrew, Atchison, Buchanan, Caldwell, Carroll, Clay, Clinton, Daviess, DeKalb, Gentry, Grundy, Harrison, Holt, Livingston, Mercer, Nodaway, Platte, Ray, and Worth; in **IOWA:** Decatur, Fremont, Page, Ringgold, and Taylor; in **KANSAS:** Atchison, Brown, Doniphan, and Nemaha; and in **NEBRASKA:** Nemaha and Richardson.

While it is not a stipulation for receiving an award, it is the hope of Heartland Foundation that persons who benefit from this scholarship will consider pursuing a career within this service region.

APPLICATION PROCESS

Complete the cover page. In narrative form, respond to all required TOPICS listed on the cover page clearly and completely. NOTE: ADDRESS ALL POINTS; GENERIC NARRATIVES ARE NOT ADVISABLE. Gather additional documentation (transcript, proof of acceptance/full-time enrollment, and letters of recommendation) and assemble packet ***in this mandated order:***

- **Cover page**
- **Narrative** (refer to cover page for details)
- **Official certified college transcript** and/or photocopy of high school grades verifying cumulative GPA (transcript may be opened and reproduced for required application copies). *Please highlight class rank/GPA.* (An unofficial transcript printed from online posting is not considered official and application will be subject to disqualification.)
- **Proof of acceptance and full-time enrollment** in an accredited/approved nursing and/or surgical services program, such as class schedule with credit hours enrolled and program acceptance letter.
- **At least two (2) recently dated letters of recommendation** (on letterhead where applicable) with person's name, position and relationship to applicant. *Letters must be dated within the last 90 days and must be signed.*

Return original application and attachments, plus two (2) copies on or before April 15th at noon. All information and attachments must be complete and *collated for application to be considered. (*COLLATED = THE SET OF ORIGINAL DOCUMENTS - COVER PAGE AND ATTACHMENTS PLUS TWO (2) COPIED SETS OF APPLICATION PACKET. All sets must have documents arranged in the correct order.)

Mailing/Delivery* Address:

Heartland Foundation
518 S. Sixth St.
St. Joseph, MO 64501

*If delivering the packet, use the north HF entrance.

Questions may be directed to:
Dr. Sandra Pettit Weber
816.271.7571 or 800.447.1083

Email: sandra.pettitweber@heartlandfoundation.org



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APPLICATION COVER PAGE

APPLICANT NAME _____

LAST

FIRST

MIDDLE

HOME ADDRESS _____

CITY _____ STATE _____ ZIP _____ COUNTY _____

EMAIL ADDRESS _____ TELEPHONE (_____) _____

EMPLOYER _____

JOB TITLE _____

SUPERVISOR'S NAME _____ PHONE (_____) _____

PERSONAL REFERENCES:

NAME _____ PHONE (_____) _____

NAME _____ PHONE (_____) _____

NARRATIVE INFORMATION – Please provide the below information in narrative form. ADDRESS ALL POINTS IN THE NARRATIVE! GENERIC NARRATIVES ARE NOT ADVISABLE. Do NOT include any personally identifiable information in your narrative (name, address, past schools attended, etc.)

- **Degree and career field** you plan to pursue
- Description of **career goals** and why you are pursuing this career
- **Name of institution** to which you are accepted, **date of acceptance**, and **expected date of graduation**
- Detail **why you are applying** for this scholarship and **how it will enhance your professional skills**
- Explanation of **need** for financial assistance with **anticipated costs** and any extenuating circumstances
- A list of **financial funds** (financial aid, scholarships, grants, etc.) received with dollar amount. Please indicate if you have applied to and been accepted into the **Stepping Stones** program at Mosaic Life Care.
- **Information related to your work** (if applicable) length of service, how many hours currently working weekly, how many hours you will work during school, etc. *If you have worked in nursing or surgical services*, please describe your experiences and note clinical excellence achievements
- **Volunteer information** (prior and current service) where, when, approximate number of hours served in the past twelve months, and name of supervisor(s)
- **Extracurricular activities** (hobbies, interests, etc.)

Applicant's signature

Date

Return original application and attachments and two (2) copies on or before April 15th at noon:

All information and attachments must be complete and collated for your application to be considered.

***Note: Address all the above topics in your narrative and do not include personally identifiable information.**

Mailing/delivery address: Heartland Foundation, Attn. Dr. Pettit Weber, 518 S. Sixth St., St. Joseph MO 64501

Phone: 816.271.7571 or 800.447.1083; email: sandra.pettitweber@heartlandfoundation.org

***Note: if hand delivering the packet, please use the north entrance.**



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APPLICATION CHECK LIST

(Carefully check this list to ensure you have not missed any requirement and that your application packet is assembled in the mandated order.)

Are you qualified to apply for this scholarship?

- Have you been accepted and are you enrolled in at least 12 hours of study for a regular semester or equivalent full-time status in an accredited nursing or surgical services program?
- Are you pursuing a degree in nursing and/or surgical services?
- Do you reside in one of the listed counties?
- Have you maintained at least a 2.5 grade point average in a 4.0 scale?
- Have you participated in service to humanity or health care?

Does your narrative include information about each topic listed below? Remember to NOT include any personally identifiable information such as name, address, past schools attended, etc. in your narrative.

- Information on the degree and career field you plan to pursue
- A description of your career goals
- The name of institution to which you are accepted
- The date of acceptance and the expected graduation date
- An explanation of need for financial assistance
- Anticipated costs and/or extenuating circumstances
- A list of other financial funds (financial aid, scholarships, grants, etc.) received with dollar amount
- Stated whether or not you applied to and were accepted into the **Stepping Stones** program
- General work history and how many hours a week you work
- If you have worked in nursing or surgical services, description of your experiences and clinical excellence achievements
- Volunteer information – where, when, approximate number of hours served the past twelve months, and name of supervisor(s)
- List of extracurricular activities

Have you assembled everything that is needed for your packet?

- Return three (3) sets of the complete application and attachments (an original and two copies)
- Each set should be arranged in the following order:**
 - Scholarship application cover page
 - Narrative discussing all required topics yet void of personally identifiable information
 - Official certified transcript:
 - Verifying cumulative grade point average
 - Showing class rank/GPA; highlight GPA
 - Providing scale used (i.e. 4 point scale)
 - Proof of acceptance and full-time enrollment
 - Two letters of recommendation that include:
 - Current date – written within the last 90 days
 - On letterhead where applicable
 - Person's signature
 - Person's position
 - Person's relationship to you
- Mail or deliver the application packet on or before the due date of April 15th at noon