



# MARY ALICE HARTIGAN SCHOLARSHIP FOR NURSING

Submission Deadline: July 1<sup>st</sup> at Noon

## PURPOSE

The Mary Alice Hartigan Scholarship for Nursing provides financial support to individuals for health care education in the field of **nursing and/or surgical services, with an emphasis on surgical nursing.**

## SCHOLARSHIP FORMAT

Serving as catalyst and convener since 1982, Heartland Foundation is a public charity dedicated to championing education and empowering people to build healthy and thriving communities. Created in 1999 to honor the late Mary Alice Hartigan, friends, family and co-workers of Mrs. Hartigan partnered with Heartland Foundation to establish this fund to serve as a tribute to her years of dedication to the profession of nursing and devotion to the field of surgical services.

This is an endowed scholarship; therefore, the amount of funding available to recipients primarily depends on interest earned. The frequency and amount of the scholarship award(s) will be at the discretion of the scholarship selection committee. The committee may elect to invite some applicants to interview in person. Application guidelines are reviewed annually.

## CRITERIA

**Qualified applicants must meet the following criteria:**

- Minimum enrollment of 12 hours of study for a regular semester or equivalent full-time status in an accredited nursing or surgical services program
- Maintain a 2.5 or above grade point average and meet acceptable academic standards of the institution in which enrolled
- Indicate prior and/or current service to humanity or health care
- Demonstrate financial need
- Provide references and recommendations

## GENERAL INFORMATION

**Applicants must reside within the Heartland Foundation service region which includes the following counties in MISSOURI:** Andrew, Atchison, Buchanan, Caldwell, Carroll, Clay, Clinton, Daviess, DeKalb, Gentry, Grundy, Harrison, Holt, Livingston, Mercer, Nodaway, Platte, Ray, and Worth; **in IOWA:** Decatur, Fremont, Page, Ringgold, and Taylor; **in KANSAS:** Atchison, Brown, Doniphan, and Nemaha; and **in NEBRASKA:** Nemaha and Richardson.

*While it is not a stipulation for receiving an award, it is the hope of Heartland Foundation that persons who benefit from this scholarship will consider pursuing a career within this service region.*

## COMPLETION OF APPLICATION

Complete the scholarship cover page and respond to the points listed on that page. Be sure to answer all questions clearly and completely. Submit the following required attachments **in this mandated order:**

- **Application Cover Page and Narrative** (refer to cover page for details)
- **Official certified college transcript** and/or photocopy of high school grades verifying cumulative GPA (transcript may be opened and reproduced for required application copies). *Please highlight class rank/GPA.* (If addressed to applicant and received in a sealed envelope, student may open and transcript reproduced for required copies.) **Note: an unofficial transcript printed from online posting is not considered official and application will be subject to disqualification.**
- **Proof of acceptance and full-time enrollment** in an accredited/approved nursing and/or surgical services program, such as class schedule with credit hours enrolled and program acceptance letter.
- **At least two (2) recently dated letters of recommendation** (on letterhead where applicable) with author's name, position and relationship to applicant. *Letters must be dated within the last 90 days, and they must be signed.*

**Return original application and attachments, plus two (2) copies on or before July 1<sup>st</sup> at noon. All information and attachments must be complete and \*collated for application to be considered. (\*COLLATED = THE SET OF ORIGINAL DOCUMENTS – COVER PAGE AND ATTACHMENTS PLUS TWO (2) COPIED SETS OF APPLICATION PACKET. ALL SETS MUST HAVE DOCUMENTS ARRANGED IN THE CORRECT ORDER)**

## Mailing/Delivery\* Address:

Heartland Foundation  
518 S. Sixth St.  
St. Joseph, MO 64501

\*If delivering the packet, use the north HF entrance.

Questions may be directed to:  
Dr. Sandra Pettit Weber  
816.271.7571 or 800.447.1083

**Email:** [sandra.pettitweber@heartlandfoundation.org](mailto:sandra.pettitweber@heartlandfoundation.org)



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APPLICATION COVER PAGE  
(Use additional pages as necessary.)

APPLICANT NAME \_\_\_\_\_

LAST

FIRST

MIDDLE

HOME ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ COUNTY \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_ TELEPHONE (\_\_\_\_\_) \_\_\_\_\_

EMPLOYER \_\_\_\_\_

JOB TITLE \_\_\_\_\_

SUPERVISOR'S NAME \_\_\_\_\_ PHONE (\_\_\_\_\_) \_\_\_\_\_

PERSONAL REFERENCES:

NAME \_\_\_\_\_ PHONE (\_\_\_\_\_) \_\_\_\_\_

NAME \_\_\_\_\_ PHONE (\_\_\_\_\_) \_\_\_\_\_

**NARRATIVE INFORMATION** – In addition to an official certified transcript or photocopy of high school grades, proof of acceptance/full-time enrollment, letters of recommendation dated within the last 90 days (see information page), and this cover page, please provide the following information in narrative form:

- **Degree and career field** you plan to pursue
- Description of **career goals**
- **Name of institution** to which you are accepted, **date of acceptance** and **expected date of graduation**
- Brief statement of **why you are applying** for this scholarship and **how it will apply to your professional skills**
- Explanation of **need** for financial assistance with **anticipated costs** and any extenuating circumstances
- A list of **other financial resources** with dollar amount (scholarships, loans, etc). Please indicate if you have applied to and been accepted into the **Stepping Stones** program through Mosaic Life Care.
- **Information related to your work**, length of service, how many hours worked weekly, etc. *If you have worked in nursing or surgical services, please describe your experiences and note clinical excellence achievements (if applicable).*
- **Volunteer information:** where, when, number of hours, and name of supervisor
- **Extracurricular activities** (hobbies, interests, etc.)

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

**Return original application and attachments and two (2) copies on or before July 1<sup>st</sup> at noon:**  
**All information and attachments must be complete and collated for your application to be considered.**

**Mailing/delivery address: Heartland Foundation, Attn. Dr. Pettit Weber, 518 S. Sixth St., St. Joseph MO 64501**  
**Phone: 816.271.7571 or 800.447.1083; email: [sandra.pettitweber@heartlandfoundation.org](mailto:sandra.pettitweber@heartlandfoundation.org)**

**\*Note: if hand delivering the packet, please use the north entrance.**



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APPLICATION CHECK LIST

(Carefully check this list to ensure you have not missed any requirement.)

Are you qualified to apply for this scholarship?

- Have you been accepted and are you enrolled in at least 12 hours of study for a regular semester or equivalent full-time status in an accredited nursing or surgical services program?
- Are you pursuing a degree in nursing and/or surgical services?
- Do you reside in one of the listed counties?

Does your narrative include information about each topic listed below?

- Information on the degree and career field you plan to pursue
- A description of your career goals
- The name of institution to which you are accepted
- The date of acceptance and the expected graduation date
- An explanation of need for financial assistance
- Anticipated costs, and/or extenuating circumstances
- A list of other financial resources received or applied for with dollar amount
- Stated whether or not you applied to and were accepted into the **Stepping Stones** program
- General work history and how many hours a week you work
- If you have worked in nursing or surgical services, description of your experiences and clinical excellence achievements
- Volunteer information (where, when, approximate hours donated, and name of supervisor)
- List of extracurricular activities

Have you assembled everything that is needed for your packet?

- Submit the required attachments in the below order:
  - Scholarship application cover page and narrative discussing above topics
  - Official certified transcript:
    - Verifying cumulative grade point average
    - Photocopy of high school grades
    - Class rank/GPA; highlight and provide scale used
  - Proof of acceptance and full-time enrollment
  - Two letters of recommendation that include:
    - Current date—were written within the last 90 days
    - On letterhead where applicable
    - Author's signature
    - Author's position
    - Author's relationship to you
- Return three (3) collated copies of the complete application and attachments (an original and two copies in the order listed above)
- Mail or deliver the application packet on or before the due date of July 1<sup>st</sup> at noon