



# SCHOLARSHIPS



ST. JOSEPH  
SCHOOL DISTRICT

**Available for Hillyard Technical Center Students**

## E2 Workforce Development Scholarship

**Date Due: September 30<sup>th</sup>**

### **Criteria:**

- Must be a high school graduate from St. Joseph School District
- Enrolled full time in ANY HTC Program
- Maintain academic and attendance standards
- Must attend mandatory acceptance meeting





# HTC Scholarship Application

3434 Faraon Street  
816-671-4170

St. Joseph, Missouri 64506  
Fax 816-671-4479

## Scholarship Information

Scholarship funds are established to assist students accepted at Hillyard Technical Center with their institutional costs.

Scholarship amounts are based on the amount of funding received through donations to each specific fund and will be disclosed to the recipient awarded.

The final selection of the students to receive these funds will be made by the HTC Scholarship Committee and recipients will be notified in writing and have the opportunity to accept or refuse. Recipients will be notified no more than 2 weeks after the application deadline.

Application deadlines are listed on the application cover sheet. Applications received after the deadline &/or incomplete applications will not be accepted. No exceptions

**\*Must submit a total of three (3) references**

## Eligibility

Acceptance in a HTC Program meeting the scholarship requirement is required for eligibility as well as demonstrated financial need (documented by the completion of the FAFSA process).

## Funds

Scholarship funds must be used for cost of tuition. If a student withdraws prior to completing the program, the funds will be subject to the pro rata refund policy. No money will be given directly to the student.

## Submit Completed Applications to:

Financial Aid Office - Hillyard Technical Center at the above address or bring them to the school office.

### *HTC Mission Statement*

*"To prepare Hillyard Technical Center students for workforce success  
and continuous learning."*

# Scholarship Application

Check the appropriate application box

\_\_\_\_\_ E<sup>2</sup> Workforce

Name: \_\_\_\_\_  
Last First Middle/Maiden

Home Address: \_\_\_\_\_  
Street  
\_\_\_\_\_  
City State Zip Code

Date of Birth: \_\_\_\_\_ Telephone: ( ) \_\_\_\_\_ - \_\_\_\_\_  
area code number

## School Data

High School: \_\_\_\_\_ Date of Graduation: \_\_\_\_\_  
M/Y

Address: \_\_\_\_\_

Name and address of any higher education institution you have attended:

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## Personal Data

Check all the blanks that describe you.

\_\_\_\_\_ Dependent  
(Definition - Not married, up to 24 years of age, without dependents.)  
\_\_\_\_\_ Independent  
(Over 24 years of age, with or without dependents, married or single.)  
Marital Status \_\_\_\_\_ Married \_\_\_\_\_ Single/Unmarried  
\_\_\_\_\_ Separated \_\_\_\_\_ Divorced

I am responsible for others than myself. They are (list name, relationship, and ages)

\_\_\_\_\_  
\_\_\_\_\_.

**Required Information:  
Check the appropriate answer.**

\_\_\_\_\_ I am currently working \_\_\_\_\_ Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Monthly Income

\_\_\_\_\_  
Employer's name, address and phone number

\_\_\_\_\_  
Immediate supervisor's name and phone number

I have worked for this employer for \_\_\_\_\_ (length in weeks, months, or years).

\_\_\_\_\_ I plan to live with my parents/guardians while attending Hillyard Technical Center

\_\_\_\_\_ I plan to live in off-campus housing

\_\_\_\_\_ I plan to commute to and from school. The estimated round-trip mileage on a daily basis is \_\_\_\_\_ miles

\_\_\_\_\_ I plan to work part-time while attending school \_\_\_\_\_ hours weekly (estimate)

**Dependent Students**

Father's place of employment/ occupation and annual income

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Mother's place of employment/ occupation/ and annual income

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Number of brothers and sisters living at home: \_\_\_\_\_

Including yourself, how many members of your household will be enrolled in post-secondary (college or tech school) education during this academic year? \_\_\_\_\_

**Student Essay  
Required**



**Affirmation – sign after completion of application**

I affirm by my signature, I am currently accepted as an HTC student. I also affirm the information I have provided in this application is true and accurate to the best of my knowledge.

I will abide by the rules provided to me for use of the funds, should I be awarded a scholarship.

\_\_\_\_\_  
Student/Applicant Signature

\_\_\_\_\_  
Date





# Hillyard Technical Center Applicant Reference Form

To be completed by the applicant

Applicants Name: \_\_\_\_\_

Program Name: \_\_\_\_\_

Relationship to the person filling out this form: \_\_\_\_\_  
(example: Supervisor, co-worker) \*References listed as "Friend" will not be accepted.

***To the person filling out this reference: Please complete the following form and return it to Hillyard Technical Center at 3434 Faraon St., St. Joseph, MO 64506 as soon as possible. All information you supply will be kept confidential. Please give us your candid opinion of this person's suitability for the program they have chosen.***

Please complete the information below:

Name \_\_\_\_\_

Title \_\_\_\_\_ Institution \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

How long have you known the above named person? \_\_\_\_\_

How well do you know above named person? \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

In order to protect confidentiality, we ask that you seal this completed form in an envelope and return it to the Adult Education Office at Hillyard Technical Center

## Reference Form

Following is a list of characteristics we feel are required for a student to be successful in a training program at Hillyard Technical Center. Please rate according to the following rating scale listed:

- 5-Outstanding
- 4-More than satisfactory
- 3-Satisfactory
- 2-Needs improvement
- 1-Unsatisfactory
- NA-Not observed or no basis for judgment

Abilities & Skills	5	4	3	2	1	NA	Descriptions
Responsibility							Accountable for one's actions
Leadership							Has capacity to direct activities of others
Initiative							Motivated to pursue actions independently
Organization							Arranges by systematic planning for optimal efficiency
Self-confidence							Assured in one's abilities and skills
Independent Work							Completes tasks with minimal supervision
Attitude							Positive approach to work and coworkers
Maturity							Demonstrates common sense, tact, and initiative
Knowledge Application							Ability to apply academic theory to practice
Decision Making							Ability to analyze a problem and formulate a solution
Dependability/Attendance							Follows through on assignments

Additional Information: Use to amplify or add to characteristics rated previously. Please indicate the above person's strengths and those qualities that require further development.

Strengths: \_\_\_\_\_  
 \_\_\_\_\_

Qualities that require further development: \_\_\_\_\_  
 \_\_\_\_\_

Thank you for your assistance.

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